

Name of meeting:

Date: 11 September 2017

Title of report: Proposed Scrutiny Panel Work Programmes 2017/18

Purpose of report: For the Scrutiny Committee to formally consider and approve the proposed Scrutiny Panel work programmes for the 2017/18 municipal year

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name Is it also signed off by the Service Director for Finance IT and Transactional Services? Is it also signed off by the Service Director for Governance and Commissioning Support?	
Cabinet member portfolio	n/a

Electoral wards affected: none specific

Ward councillors consulted: Not applicable

Public or private: Public

1. **Summary**

- 1.1 One of the roles of the Management Committee is to co-ordinate the work programmes of the four Scrutiny Panels and to monitor progress in delivering those work programmes throughout the year. This report advises the Committee on the work programmes that are proposed by the four Scrutiny Panels for 2017/18 and seeks confirmation on how progress will be monitored.

2. **Information required to take a decision**

2.1 Work Programmes 2017/18

At the end of the last municipal year the Overview & Scrutiny Management Committee identified a long list of potential items to roll forward for the Scrutiny Work Programme in 2017/18. In May 2017, the Annual Meeting of Council established four Scrutiny Standing Panels.

Each of the Scrutiny Panels has drafted a work programme which prioritises suggestions from the OSMC, the Panel Lead Members, members of the panel, the Cabinet portfolio holder(s) and Strategic Directors. Some Panel meetings are still to finalise draft programmes so further information will follow at the meeting. Appended is the proposed work programme for the Health and Adult Social Care Scrutiny Panel. Other panel information will follow.

At a time when the Council is involved in managing a period of intense change, it is important that the Scrutiny Work Programme focuses on strategic issues that are of a high priority. Consideration should also be given to the pressure on senior officer resources in timetabling Scrutiny work.

2.2 Overview & Scrutiny Management Committee - Monitoring Progress

The Committee is responsible for monitoring progress against the work programmes. During 2016/17 Lead Members reported back to every meeting on work they have undertaken as part of their portfolio responsibilities since the last meeting of the Panel. In addition the Lead Member for the Health and Social Care Scrutiny Panel attended the OSMC on a quarterly basis to update on the work of the panel.

In 2017/18 the OSMC will be meeting every two months. It is suggested that Scrutiny Lead Member Feedback is included as a standing item so that lead members can provide an update on the work of their panel. Progress on the work of Joint Health Scrutiny Panels will also be reported to the OSMC as appropriate.

3. **Implications for the Council**

The Scrutiny work programme will consider work within each of the areas below.

3.1 **Early Intervention and Prevention (EIP)**

No specific implications

3.2 **Economic Resilience (ER)**

No specific implications

- 3.3 **Improving Outcomes for Children**
No specific implications
- 3.4 **Reducing demand of services**
No specific implications
- 3.5 **Other (eg Legal/Financial or Human Resources)**
No specific implications

4. **Consultees and their opinions**

The Scrutiny Panel work programmes are determined by all members of the Panel following detailed discussions with / submissions from Cabinet Members and Strategic Directors regarding priorities.

5. **Next steps**

If the recommendations are agreed then the Lead Members will provide updates on progress of their Panels to the Overview & Scrutiny Management Committee on 27 November 2017.

6. **Officer recommendations and reasons**

That the Management Committee consider and approve the proposed Scrutiny Panel work programmes and the arrangements for monitoring the work of the Panels throughout the year.

7. **Cabinet portfolio holder's recommendations**

Not applicable.

8. **Contact officer**

Penny Bunker, Governance and Democratic Engagement Manager
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9. **Background Papers and History of Decisions**

n/a

10. **Service Director responsible**

Julie Muscroft; Assistant Director: Legal, Governance & Commissioning